

For students who already have a device at home

1. Open a Browser
2. Type <https://polkschoolsfl.com/classlink/>
3. Select which Classlink for PC or Apple
 - a. From here they can get to their Outlook(email), Student Portal, Teams, Google Classroom, etc.

They can also go through Office 365 to get email:

1. Office.com
2. Click Sign-in
3. Type username and password
4. Click Outlook for email
5. Click Teams for Teams
6. Click Word to create a Word document
7. Etc.

For students who are using a Polk County Public Schools Device

1. They push the power button.
2. Computer auto logs-on to desktop screen.
3. They click the wifi icon and connect to their Wireless Access Point or plug in a network cable.
4. They open Google Chrome
5. Classlink is the default for the tab – A popup appears where they type their username and password for Classlink Dashboard
 - a. From here they can get to their Student Portal, Teams, Google Chrome, etc.

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